

Atlas BFW Management Ltd



Appointment of Fire Safety Manager

Candidate Information Pack

October 2025

Introduction

Dear candidate

Thank you for your interest in becoming the Fire Safety Manager at Atlas BFW Management Ltd.

Atlas is a wholly owned subsidiary of Blackpool Teaching Hospitals NHS Foundation Trust. We provide fully managed healthcare facilities services, including medical devices management, capital and estates services and facilities management, to clients across Blackpool, Fylde, Wyre and north Lancashire.

Since our founding in 2017, we have developed and strengthened services with an aim of providing the best high quality cost-effective property and facilities services. Our profits are used to both enhance NHS services and help grow our business. We also have ambitious plans to expand our service across a wider range of clients.

Whilst Atlas enjoys the opportunities to develop and grow afforded as an independent company, we also remain committed to upholding the core values of the NHS ethics, honesty and integrity. In addition, we use our position to develop and enhance collaborative integrated working with partners across the local health economy wherever possible.

A key responsibility of the Fire Safety Manager role will be to support the Head of Estates and Director of Operations in ensuring that the company meets its statutory, regulatory, governance, financial and contractual obligations in our contract with Blackpool Teaching Hospitals to deliver a comprehensive Fire Safety Service.

We need a confident and collaborative individual who is committed to delivering a first class service by bringing people together and making things happen. This will require someone with substantial technical skills and experience of building effective and productive working relationships with a wide range of people and partners, If this sounds like you, then please apply, we would love to hear from you.

Yours

Sarah Senior
Managing Director

About us

Where we come from

We were formed in March 2017 and are a wholly owned subsidiary of Blackpool Teaching Hospitals NHS Foundation Trust, operating an alternative delivery model. This means that we are a separate company to the Trust. We have our own Board, management structure and staff.

Our mission is to keep our clients' facilities running.

Our vision is to ensure that the Blackpool, Fylde, Wyre and north Lancashire healthcare economy is provided with the very best, cost effective and efficient healthcare equipment, facilities and properties.

Our strategic objectives

Service Delivery	Constantly deliver safe, high-quality and effective estates, facilities and medical equipment services.
Partnerships	Develop meaningful and strong partnerships to create, promote and deliver value for money, integrated services, which protect and improve the health of our local communities.
Customer-focused	Assist our healthcare partners to deliver both the Healthier Fylde Coast, Integrated Care Partnership (ICP) and the wider Integrated Care System (ICS) strategies, by maximising the use of the estate and associated facilities; thereby enabling the delivery of safe, high-quality, patient-focused services.
People	Encourage positive leadership at all levels and develop, empower and support our staff to play a part in their own, as well as the company's development.
Finance and regulation	Ensure that we deliver value for money services, whilst striving to achieve sustained business growth, and satisfy our regulators by constantly delivering all agreed targets.

Our values

Our values enable us to determine our priorities and provide the foundations which support our vision - helping shape our culture and to support our clients, their patients and our healthcare community. Our values were created by and for our staff, whose engagement and belief in what we do is central to achieving our mission and turning our vision into reality.

We're proud to provide local jobs for local people. We have over 200 brilliant and talented staff throughout Blackpool, Fylde, Wyre and North Lancashire.

Represented as an unbreakable chain, our values interlink and are dependent on each link to remain intact. At the centre of our values chain sit our brilliant, dedicated and talented people, who together bring unparalleled experience working of delivering against the Department of Health and NHS statutory governance and guidelines.

Our values are what we believe are most important in the way we live and work.



Client Focused

We believe in putting our clients' needs at the heart of everything we do. Providing superior quality service that we can be proud of.



Accountable

We take ownership of our work and are responsible and accountable for delivering on our commitments to our clients and to each other



Respectful

We act in a professional and courteous manner at all times. We always carry out our work to the highest standards, ensuring quality is sustained throughout, demonstrating our pride in everything we do.



Enthusiastic

We have a positive 'can-do' attitude which inspires others to do the same and helps us strive to make our vision a reality.

Our services

Estates maintenance

Keeping healthcare running

Our highly skilled team of engineers, tradespeople and helpdesk operatives work around the clock, every day of the year, to ensure the buildings and facilities within our clients' footprint are safe, secure and welcoming for everybody.

Our clients rely on our expertise and service delivery both in our acute and community estate.

Delivering all facets of hard facilities management, we ensure our clients' buildings are fully maintained and running at optimum standards whilst complying with all legislation and governance requirements.

Our comprehensive fully managed service, covers multiple disciplines, including but not limited to:

- Building maintenance, including minor new works and refurbishment
- Energy and sustainability
- Fire and security
- Electrical infrastructure management and maintenance
- Grounds maintenance
- Mechanical engineering

Our continuous improvement programme and interface with other Atlas and clients' teams, means that we have a joined-up and integrated approach, futureproofing our clients' estates for years to come.

Blackpool Teaching Hospitals NHS Foundation Trust provides the population of the Fylde coast and the millions of holidaymakers that visit each year, with a comprehensive range of acute and community hospital services.

Our operations management service is essential to keep the hospital functioning.

With more than 36,000 reactive and planned preventative maintenance (PPM) tasks within our remit per annum, our teams work around the clock every day of the year to ensure the buildings within our clients' footprint are safe, secure and welcoming for everybody.

Facilities management

First impressions matter

Integrating people, place, process and technology – our facilities management encompasses multiple disciplines to ensure functionality, comfort, safety and efficiency of the built environment.

A key enabler to the functions that need to happen throughout the journeys of all those who use buildings, facilities management is vital to the operability of a facility.

The services under our facilities management umbrella are:

- Community building management
- Community health centre cleaning
- Community hospital services
- Support services
- Transport

Capital developments

Creating, developing and future proofing

Our Capital Developments team creates efficient, sustainable, modern healthcare and working environments for our major client, Blackpool Teaching Hospitals NHS Foundation Trust.

Through the planning and delivery of minor and major construction projects, our project managers plan and deliver the development of new and the refurbishment of existing buildings workspaces and departments.

Enhancing the experience for patients, service users, staff and visitors

Our client-centric approach to future proofing the Trust's estate is achieved through meticulous project planning, which involves working seamlessly with our client, stakeholders and business units, especially our estates maintenance and facilities management teams.

Medical engineering

Ensuring patients safety

Medical engineering services are crucial to the day-to-day running of acute and community healthcare facilities.

Our medical engineering offering provides a comprehensive, cost-effective, around the clock service to our clients in the NHS and private health care providers, covering all aspects of medical device management from its purchase to decommissioning.

We achieve this by bringing together a fully managed medical maintenance contracts service, a comprehensive medical equipment library and a highly skilled team of medical engineers; all supported by an organised supply chain and store.

Our problem-solving team of engineers diagnose, repair and maintain more than 20,000 individual pieces of medical equipment each year.

The hands-on role, performed by our highly skilled engineers ensures that the wide range of equipment within our care, ranging from blood pressure monitors to highly specialised and intricate equipment such as anaesthetic machines and critical care ventilators are working properly, and are safe.

It is this dedication and skill, which protects our clients' staff and patients alike.

Property services

Enabling effective property management

Our Property Services team are responsible for managing more than 150,000 m² of acute and more than 30,000m² of community building space for our healthcare clients ensuring that all issues related to occupancy are managed in an effective and efficient manner.

The work performed by our team covers the end-to-end property life cycle working with clients from the identification of a need through the stages of lease negotiation, property or land acquisitions, dilapidations management and disposal.

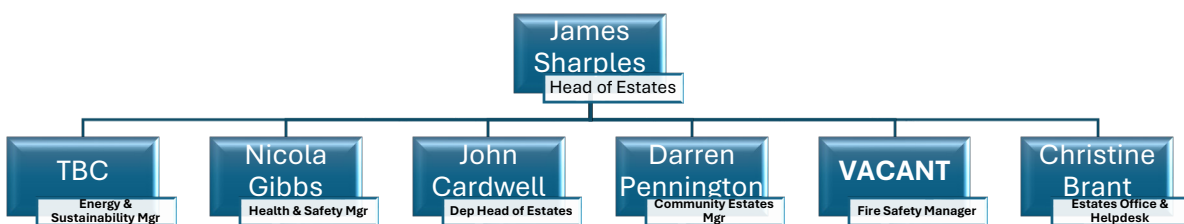
With expertise in project management, healthcare building occupancy design and management and data analysis – our team research, manage and maintain a suite of property management information for our clients. This facilitates the submission of all mandatory reporting requirements, including hospital estates and facilities statistics and in particular ERIC submissions.

Our Property Services team enables our clients, as well as the wider Atlas teams to manage their functions effectively ensuring that they maximise the available space in their built environment and investment decisions within buildings are appropriately aligned.

Commercial and procurement

As part of our fully managed healthcare facility solution, we provide an end-to-end procurement management service from purchase requisition through to invoice payment relating to goods and services used within the facility. Our management service includes the management of inventory and minimum stock holding levels.

The Estates Team



The Opportunity

(full job description and person specification is available upon request)

Remuneration: £51k to £56k (dependant on experience)

Fire Safety Manager

The Opportunity

Atlas BFW Management Ltd – a wholly owned subsidiary of Blackpool Teaching Hospitals NHS Foundation Trust – is seeking a highly experienced and motivated **Fire Safety Manager** to join our team. Reporting to the Head of Estates, with a dotted line to the Director of Operations, the post holder will be a pivotal leader in maintaining and enhancing fire safety compliance across the Atlas estate.

The Fire Safety Manager will be the appointed person (AP) for fire safety across a complex, multi-site NHS and community estate. You will lead on all matters relating to fire safety compliance and policy, advising internal stakeholders and external partners to ensure that Atlas and its clients meet their statutory fire safety obligations.

The successful candidate will play a critical role in shaping fire safety strategy, embedding risk management frameworks, and supporting ongoing cultural change across the business. Working with a range of stakeholders including NHS Trusts, contractors, Fire and Rescue Services and regulatory bodies, the role offers an opportunity to influence at all levels.

This is a highly visible role that requires both strategic leadership and hands-on expertise. You will be comfortable producing high-level reports, overseeing audits and assessments, training staff, managing risk registers, and responding to evolving legislation and guidance. You will also lead the delivery of fire risk assessments, mandatory fire safety training, and the management of incident investigations.

This role is ideal for someone with a strong understanding of healthcare settings, excellent leadership skills, and a passion for safety and compliance. It offers the chance to contribute to an organisation that is committed to delivering high-quality services to NHS partners, with profits reinvested back into the healthcare system.

Core Responsibilities

- Act as the designated Appointed Person (AP) for Fire Safety, providing strategic leadership, direction and assurance for all fire safety matters across Atlas's acute and community estate.
- Lead the development, implementation, and ongoing review of the organisation's Fire Safety Strategy, ensuring alignment with statutory obligations, HTM guidance, and corporate objectives.

- Oversee the completion of fire risk assessments in accordance with the Regulatory Reform (Fire Safety) Order and HTM 05, and ensure action plans are monitored, implemented and closed in a timely manner.
- Lead and coordinate the delivery of a comprehensive and mandatory fire safety training programme for all Atlas and client staff, ensuring training remains compliant with national standards and best practice.
- Take ownership of fire safety audits, inspections, and compliance reviews, producing high-quality reports for the Atlas Senior Leadership Team, Board, and external stakeholders as required.
- Provide expert guidance and assurance to capital development, estates, and facilities teams to ensure fire safety requirements are integrated into project designs, refurbishments, and new build developments.
- Be the primary contact with the Fire and Rescue Services, Health and Safety Executive, and other statutory bodies, managing inspections and investigations and responding to regulatory scrutiny where required.
- Ensure effective use and maintenance of fire safety data and compliance systems, including the Quality Assurance System, Fire Risk Register, and DATIX reporting platform.
- Lead or support investigations into fire-related incidents, carrying out root cause analyses, producing formal reports, and developing preventative strategies to reduce future risk.
- Develop and embed fire safety governance frameworks across the organisation, ensuring policies, procedures, contingency plans and audit trails meet legal and organisational standards.
- Promote a proactive and positive fire safety culture across all Atlas sites through staff engagement, leadership, visibility and the implementation of awareness campaigns and improvement initiatives.
- Ensure fire safety is integrated into business continuity planning and emergency preparedness procedures across the organisation.
- Contribute to corporate governance by delivering regular performance metrics and reports on fire safety compliance to the Health & Fire Safety Steering Group and the Atlas Board.
- Lead a team of skilled fire safety professionals, ensuring appropriate delegation of duties, performance management, and opportunities for professional development.
- Support divisional and senior managers by providing expert advice and guidance on complex or contentious fire safety issues, including those related to service user or staff safety.

Summary Person Specification

Essential Criteria

- HNC/HND or equivalent experience in a relevant discipline
- NEBOSH National Certificate in Fire Safety and Risk Management
- Fire risk assessment training (HTM / FPA standards)
- Significant experience in fire safety management
- Demonstrated experience in:
 - Conducting fire risk assessments
 - Developing and implementing fire safety policies and training
 - Liaising with Fire and Rescue Services and regulators
 - Managing statutory compliance and delivering service improvement plans
- Strong analytical, report writing and presentation skills
- IT literate with proficiency in Microsoft Office and FM compliance systems
- Excellent interpersonal, communication and stakeholder management skills
- Proven leadership and the ability to work independently and take initiative



Recruitment timetable

Closing date for applications:	Monday November 10th 2025
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For more information, visit our dedicated recruitment microsite at www.atlasopportunities.co.uk or please contact **Jonathan Phillips** on 07817 988490.

To apply

Please attach a CV and cover letter in support of your application to jp@seymourjohn.com quoting “Atlas Fire Safety Manager” in the subject line.

Please Note: We reserve the right to close the application process early should sufficient numbers of high quality applications be received.

